

## Black & White Prints / Copies

Quantity	8.5x11 Letter	8.5x14 Legal	11x17 Tabloid
1-99	10¢	15¢	20¢
+100	8¢	12¢	16¢
+500	7¢	11¢	14¢
+500 (2 sided)	6¢	9¢	12¢
+1000 (2 sided)	5¢	8¢	10¢

## Full Color Business Cards

25.....	\$17
50.....	\$20
100 .....	\$25
250.....	\$35
500.....	\$50
1000.....	\$70
2500.....	\$100
5000.....	\$150

## Black & White Business Cards

25.....	\$16
50.....	\$19
100 .....	\$22
250.....	\$28
500.....	\$38
1000.....	\$50
2500.....	\$80
5000.....	\$130

double sided cards: Add 50%

3-4 names: 10% discount, 5-9 names: 20% discount, +10 names: 30% discount

Brochure (Flyer) 8 1/2 x 11 80 lb gloss	1 side color	1 side color 1 side b&w	2 sides color
25	\$20	\$25	\$30
50	\$30	\$38	\$45
100	\$45	\$60	\$75
250	\$100	\$120	\$150
500	\$150	\$210	\$250
1000	\$250	\$300	\$350

Post Card 4 x 6 card stock	1 side color	1 side color 1 side b&w	2 sides color
25	\$20	\$25	\$35
50	\$30	\$35	\$45
100	\$40	\$50	\$60
250	\$70	\$90	\$100
500	\$100	\$130	\$150
1000	\$150	\$180	\$220

Post Cards 5 x 7 add 30%

same or 1 day for brochures/flyers/business cards/post cards  
large quantities may take more time, please ask staff for details

## Large Format Posters

(same day)

Full Color on Regular Paper .....	\$4.49/sq ft
Full Color on 80 lb Semi Gloss .....	\$5.49/sq ft
Full Color on Fabric (Canvas) .....	\$7.49/sq ft
Blueprints / Architectural Drawings ..	\$0.99/sq ft

(no ripping charges - add 50¢/sq ft for solid color background or heavy coverage)

## Banners

Vinyl (Water Proof) Banner.....	\$7.99/sq ft
Roll Up Banner Stand 33"x78" .....	\$240
Banner Stand 24"x60"/24"x78" .....	\$130/\$150

## Digital Services

CD / DVD Burning (blank cd \$1.50) .....	\$5.00
Scanning (25¢/page after the first, passport 50¢/page after the first) ..	\$4.00

## Finishing Services

Cutting .....	\$1.00/cut
Lamination ..letter \$2.00 tabloid \$4.00 roll \$4.00/sq ft	
Folding / Collating (by hand) .....	10¢ per page
Stapling (free for self service).....	10¢ per staple
Punching .....	1¢ per sheet
Padding (up to 100 sheets) .....	\$5.00
Mounting.....	\$5.00/sq ft
Binding (including clear cover & card stock):	
up to 50 sheets .....	\$4.00
50 to 150 sheets .....	\$5.00
150 to 250 sheets .....	\$6.00
250 to 350 sheets .....	\$7.00
+350 sheets .....	\$8.00

Add \$1.00 for Coil Binding

## Other Services

Faxing (from 50¢ after the first page) .....	\$1.50
B&W/Color Transparencies .....	\$2.00/\$2.50
B&W/Color Labels .....	\$2.00/\$2.50
Custom Made Calendars (1/2 letter size from) ..	\$4.00
100 NCR double/triple (B&W) .....	\$30.00/\$45.00
Presentation Folders (1-99) .....	\$5.00
Passport / Visa Photo (two photos) .....	\$17.00

## Full Color Prints / Copies

8.5 x 11	(1-99)	(+100)	(+500)	(+500) (2 sided)	(+1000) (2 sided)
20 lb Paper	30¢	27¢	25¢	22¢	18¢
24 lb Paper	40¢	35¢	30¢	27¢	22¢
28 lb Paper	45¢	40¢	35¢	30¢	25¢

Premium Paper 8.5 x 11	(1-49)	(+50)	(+100)	(+250)	(+500)	(+1000)
60 lb	80¢	70¢	60¢	45¢	35¢	30¢
80 lb card stock	100¢	80¢	65¢	50¢	40¢	35¢
110 lb card stock	120¢	100¢	90¢	60¢	50¢	40¢

8 1/2 x 14 (legal) add 50% / 11 x 17 (tabloid) add 100%

premium **Color Quality**  
with **Xerox Machine**

Great Saving for  
**Larger Quantities**

Prices are subject to change without any notice